

**POSITION POSTING**  
**September 23, 2024**

**PROPERTY MANAGER**

**Location:** Kno-Ho-Co-Ashland C.A.C.'s Hillside Apartments – Knox County  
**Status:** Full Time  
**Description:** Responsible for the day to day operations of a 45-unit housing complex. Follow housing procedures. Complete the necessary documentation for each applicant and resident file. Deal and communicate well with others.  
**Education:** High school diploma or general education degree (GED); must possess basic office and computer skills.  
**Response:** Please mail, fax, or email resume or letter of interest to Kno-Ho-Co-Ashland C.A.C. Central Office attention Jenny Collins.

**Respond to:**

**Address: Kno-Ho-Co-Ashland C.A.C. Central Office**  
**Attention: Jenny Collins**  
**120 North 4<sup>th</sup> Street**  
**Coshocton, OH 43812**

**Fax #: (740) 622-0165**  
**Telephone #: (740) 622-9801**  
**Ext. 1015**  
**Email: [jcollins@knohoco.org](mailto:jcollins@knohoco.org)**

**If you have any questions, please contact Jenny Collins at (740) 622-9801 extension 1015.**

**Equal Opportunity Employer**